

## **NJSOP Member Dues Policy (April 2024)**

The NJSOP annual dues for active members, except as stated in the NJSOP Constitution Article 4, shall be in such amounts as prescribed by the membership at the NJSOP General Membership Meeting. The Board of Directors may adjust the dues for cost of living, not to exceed 5% on a yearly basis without needed full approval of the general membership. American Optometric Association (AOA) dues are established by the AOA. NJSOP Affiliates Local Societies set and collect their own dues. The NJSOP Constitution Article 10 addresses removal from NJSOP membership. Removal from membership for reasons of failure to pay dues or assessment shall not relieve that member from liability for any unpaid dues or assessments except by action of the Board of Directors.

The AOA and NJSOP dues amounts are separated out on both the dues' structure document and dues bill. The AOA and NJSOP non-deductible percentage of dues is separated on dues bill and noted under the tax notices. A suggested voluntary PAC contribution amount is listed on the dues bill. PAC contributions are always voluntary.

### **Dues Payment Options**

One-time annual dues payment - Pay in Full by January 31 discount - 1<sup>st</sup> – 6<sup>th</sup> year full dues member paying their dues in full by JANUARY 31ST will receive a 3% discount on NJSOP dues only. Members who are on partial practice or waivers are not eligible.

**Automatic Monthly Deductions** – Members may set up 12 monthly automatic dues payments, that will be automatically deducted January through December on or about the 10<sup>th</sup> of each month. The bill will be calculated by taking the total amount owed for the year, minus any payments and then divided by 12 in January (11 in February, 10 in March, and so on). *If you enroll for the auto pay dues plan, your minimum amount due on the printed bill will be indicated as zero. It is incumbent upon you to furnish us with written notice should you wish to terminate this auto pay arrangement. Failure to submit such a request by December 1st will be interpreted as your consent for the continuation of auto payments for the ensuing 12-month period.*

**Self-Pay on a Monthly Basis** - Pay NJSOP for the year in 9 monthly payments, January through September. Dues bills are sent the 1<sup>st</sup> of each month and payments are due by the 29<sup>th</sup> of each month. Self-pay dues are payable in full by September 15<sup>th</sup> of each year. Your bill will be calculated by taking the total amount owed for the year, minus any payments and then divided by 9 in January (8 in February, 7 in March, and so on).

**Late Fee** – Late fees may be applied at the discretion of the NJSOP Finance Committee if dues are not paid by the 29<sup>th</sup> of each month. A back dues invoice line reflects the total amount of outstanding back dues (if any) that you still owe from previous years. Partial Practice applications must be received at the NJSOP Office no later than April 15<sup>th</sup> to be eligible for consideration. Waiver applications may be submitted at any time during the year.

The NJSOP reserves the right to change our refund policies at any time by posting such a change on the website. Your continued dues payments after such a change is made constitutes acceptance of and agreement to be bound by the terms of the refund policies as modified.